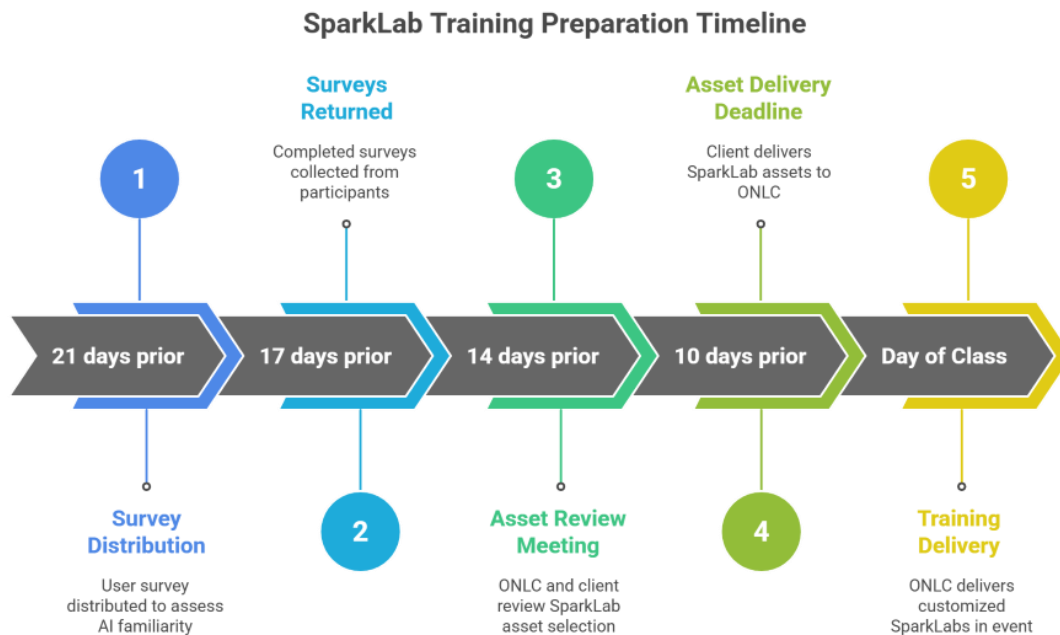


SparkLab Customization Process



To ensure maximum relevance and immediate applicability, sections of the content will be customized using workflows and documents that you provide. We can sign an NDA if needed in order to protect your confidential information. Our customization process includes:

1. **Survey Distribution.** We can distribute the survey directly to your team or you can distribute the survey via a link that we send to you.
2. **Surveys Returned.** Your staff has 4 days to complete the concise 10-minute survey. The survey results will provide valuable insights for tailoring the training
3. **Asset Review Meeting.** ONLC takes another 3 days to collate the results of the survey and select the top candidates for SparkLabs. We then meet with training coordinators to review proposed cases and associated assets.
4. **Asset Delivery Deadline.** Your team has 4 days from the Asset Review Meeting to provide us with suitable example assets for use in the SparkLabs. We can also create industry-related but not company-specific assets if needed.
5. **Training Delivery.** After we receive your examples, our Educational Design Team will craft bespoke SparkLab exercises that we then deliver in the training events.